

**ALEXANDER ESTATES HOMEOWNERS ASSOCIATION BOARD MINUTES**

**July 20, 2016 4:30 p.m.**

**36714 BRIAN AVENUE**

Items discussed:

1. All board members, Cheri Van Ackern, president, Ted Ranieri, vice-president, and Denise Hazzard, secretary/treasurer, were present at Ted’s house.
2. The meeting was called to order at 4:45 p.m. Minutes of the previous meeting were read and approved.
3. Ted discussed the influx of traffic through the neighborhood on July 4th following Timnath fireworks due to County Rd 13 being closed. Solutions were discussed to prevent this from happening again next year. Ted agreed to contact Timnath and/or Windsor authorities six weeks prior to next year’s fireworks to discover their traffic plans and if there is a need for action.
4. The current ACC members were approved by the board for the following year. Homeowners considering a change in architecture to home or outbuildings, paint, roofing, solar devices, fencing, or addition of outbuildings must contact the ACC for approval prior to construction. Current members are Rocky Caivano, Rick Milinazzo and Bill Yeagle. Current email addresses and phone numbers are on the neighborhood list and a form for approval is on the website.
5. Cheri reiterated the state laws that HOA board members must supply any email correspondence between them. She suggested that the board have separate email accounts designated solely for HOA board use. All board members agreed it would be wise to set up a different email account separate from their private accounts. Cheri agreed to set up the email accounts and will post the new addresses on the website.
6. Denise plans on following up with the neighbors who volunteered to develop landscaping around the neighborhood sign. It was agreed that fall might be a better time to get volunteers to help and also to delay improvements for the fall because of the drought.
7. The annual neighborhood potluck is tentatively set for September 17th from 4-6 at Cheri's.  An official invite will be sent soon to neighbors confirming the date, time and specifics.
8. The meeting was adjourned at 5:20 p.m.